How to Access Your Account If You Don't Know Your Library Card Number

If you usually use your phone number as a library card, but you are being asked for a PIN to access a hold on Libby, follow the instructions below.

There are two sets of instructions: The first is for the Libby app and the second is for web browser.

If, after following the instructions, you no longer see your holds/checkouts, please <u>email us</u> to request **an account merge for your phone number**. Please make sure to include your phone number your message

Instructions for the Libby App

- Open the Libby App on your device
- Click on the middle icon (three lines) in the bar at the bottom of your screen to get to the main menu:
- Scroll down to the Help & Support section and click on "Get Some Help"



- After resetting and signing out, you should see the screen on the right.
- (This is the part that does not make sense, but please bear with us.) Libby will ask you if you have a library card. You must click "Not yet"



• Scroll to the very bottom of that page and select "**Reset Everything.**"

- A warning will pop up saying that all checkouts and holds will be cleared.
- Click "Yes, Reset Everything"

This step may temporarily clear holds and checkouts from your device, but it will **NOT** remove any checkouts and holds from your account

- Libby will attempt to "Find your Library." Be sure to select Harris County Public Libraries (or your nearest HCPL branch, such as West University Branch Library)
- Now, again, instead of signing in with a card, you need to click "I Would Like A Card"







• You will be given the option to enter your phone number!

Get an instant card with your phone number, if eligible



- Type your **ten-digit phone number** into the box and **click "Next."**
- Libby will then send you a security code via text message.

Enter that code, **click "Sign In"** and you should once again have access to the checkouts and holds tied to your phone number



Enter your mobile phone number below. If it's eligible, we'll send a security code to your phone to sign in.

US +1 832XXXXXXX

Choose your country code, then enter your mobile phone number.



Instructions for Web Browser

 Instead of entering a library card number and PIN, click the
"Sign in with a Mobile Number" option

Welcome!

Please sign in below to borrow content.

| Select your library | |
|------------------------------|-------|
| Harris County Public Library | ~ |
| Card Number | |
| PIN | (|
| | PIN h |
| Sign lı | ı |
| or | |